

N°	Subject	Reference in the corresponding tender documents, draft agreement or contract notice	Questions	Answers
1	Final deliverable	Technical Specification	I understand that the final output of the study is a "tool". Can you detail this a bit further?	There are in fact different ways to obtain the final output under the contract. As long as the result meets the modelling requirements of the technical specification, it does not have to be a fully integrated software-based tool.
2	Documents to be submitted by the tenderers	Invitation letter section 7 and Technical Specification section 3	We already worked with the SJU and would like to know if it is necessary to resubmit all the administrative documentation?	<p>The bidder shall not be required to submit again the requested administrative documentation and/or evidence if the requested administrative documentation and/or evidence (1) has already been submitted to it for the purposes of another procurement procedure/ project, and provided (2) that the issuing date of the documents does not exceed one year, and (3) that they are still valid.</p> <p>Instead, the bidder shall:</p> <ul style="list-style-type: none"> - declare on his honour that the administrative documentation and/or documentary evidence has already been provided in a previous procurement procedure / other project (with adequate references), and <p>confirm that no changes in his situation have occurred.</p>
3	Review of deliverables	Technical Specification section D.3	What is the difference between the Steering group and the advisory board?	The steering group and the advisory board is in fact the same thing.
4	Payments	Draft Service Contract, article I.4	Are payments foreseen to be made to the Coordinator, in case of a consortium, or can it be made to the Consortium members directly?	The payments will in principle be made to the Coordinator who in its turn shall distribute it to the Consortium Members.

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5	Evaluation process	Technical Specification	When can we expect to have the evaluation process finalized?	As the deadline to submit offers is set to the 18 December, noon (Brussels time) 2012 we can expect to have the evaluation process finalised by the end of January 2013.
6	Timetable for the due deliverables	Technical Specification	We understood that input from the study is needed already in March/February. How does this fit into the schedule for the due date of the deliverables?	The due dates of the deliverables are those set forth in the Technical Specification and are calculated from the respective kick-off dates.
7	Tender template	Technical Specification	Is there a template for the technical offer?	No, there is no template for the technical offers. As long as the information detailed in section 3.3.3 of the Technical Specification is included, it is up to the tenderer to choose the form it finds most appropriate.
	Compliance with the requirements under the call	Technical specification section 3.4.1	What happens if we submit an offer not completely compliant with the requirements?	The submitted offer will be assessed against the award criteria's. If not compliant or not completely compliant with the requirements detailed in the call, the offer may score low and may not pass the technical threshold.
8	Eligibility	Invitation letter, technical specification	Are there any limitations regarding the entities that can bid to this call?	There is no restriction in this call regarding for example the participation of entities proceeding from third countries. Use of entities being proposed shall be justified in terms of their capacity and added value.

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9	Subcontracting	Invitation Letter section 15	Can we subcontract?	<p>If the identity of the intended subcontractor(s) is already known at the time of submitting the tender, the tenderer must provide a statement guaranteeing the compliance of the subcontractor(s) with the exclusion criteria.</p> <p>The tender must indicate clearly, which parts of the services will be subcontracted. Subcontractor(s) must satisfy the exclusion criteria as listed in section 3.2. of the tender specifications.</p> <p>If the identity of the sub-contractor(s) is not known at the time of submitting the tender, the tender who is awarded the contract will have to seek and receive SESAR Joint Undertaking's prior written authorisation before entering into a subcontract.</p>
10	Consortium Agreement	Draft Service Contract article,1.2 bis	When has the Consortium Agreement to be signed latest?	There is no deadline set for the signature of the Consortium Agreement but it should reasonably be signed before the accession to the Agreement by each Consortium Member (i.e. within forty-five (45) calendar days after the entry into force of the Agreement in accordance with Article 1.2bis of the Draft Agreement).
11	IPR	Draft Service Contract	Who will be the owner of the outputs under the contract?	The SJU will in accordance with article I.9 of the Draft Service Contract be the owner of the results.
12	Links to SESAR	Technical Specification 2.1 A	Reference to SESAR Programme related activity.	The reference to Project 16.03.03 should in fact be 16.01.01