### **Annex: Template technical offer: Mapping of processing activities per system**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the system** | **Processing purpose**  | **Link to privacy policy** |  **Which personal data will be processed** | **Who are the data subjects** | **Who has access to the personal data (name of contractors/subcontractors/other third parties) Here to include info about representative of non-EU processor/subprocessor?** | **Transfers of personal data to third countries foreseen? If yes, where?** | **Location of data centers** | **Data retention** |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

*Please add as many lines as necessary, as many processing activities you may envisage*

|  |
| --- |
| **Explain any measures envisaged in order to ensure compliance with the data protection rules, including security of personal data and the respect of data subject rights (eg: is there any feature that by being deactivated provides a better level of protection?) in light of the EDPS guidance referred in Section 2.3.3.c. of the tender specifications** |
|  |

In addition, please provide the following information for each system proposed:

* Data flow diagram of the process (flowchart): which personal data we collect from where/whom, what do we do with, where do we keep it, who do we give it to?
* Description of its interactions with other processes - does this process rely on personal data being fed in from other systems? Are personal data from this process re-used in other processes?