



To: European Union Permanent  
Representations

Brussels,  
SJU-14 D/879

070714

**Subject: Secondment of National Experts (SNE)**

Dear Counsellor,

In order to perform its activities, the SESAR Joint Undertaking (SJU) needs highly qualified staff with the necessary expertise in its domains of activities. The SJU intends to establish a reserve list of national experts available for secondment to the Joint Undertaking for a specific position in the area of "Air Traffic Management Operations".

Please find enclosed as Annex I the secondment notice for dissemination within the relevant administrations (air transport) and as Annex II the Commission Decision of 12.11.2008 laying down rules on the secondment of national experts (SNE).

**Only applications sent by the EU Permanent Representations will be taken into consideration.**

**Applications sent by experts directly to the SESAR Joint Undertaking shall not be taken into consideration.**

The applications must be submitted following the procedure detailed in Section 8 of the secondment notice "Submission of applications" and sent exclusively to the following e-mail address: [SNE@sesarju.eu](mailto:SNE@sesarju.eu) in electronic format (maximum 5 MB). Each application shall include:

- A cover letter signed by the relevant administration;
- The application(s) of the proposed seconded national expert(s) (cfr the "Eligibility of applications" described in Section 8.1).

Each candidate should specify the reference of the secondment notice.

funding members



Avenue de Cortenbergh 100 | B-1000 Bruxelles  
[www.sesarju.eu](http://www.sesarju.eu)



The deadline for submission of applications is 15<sup>th</sup> September 2014.

I should like to draw your attention to the strict respect of the indicated deadlines. Applications arriving after the deadline and not later than 10 days after the deadline, may, exceptionally, be taken into consideration only if accompanied by an appropriate justification.

The reserve list of eligible seconded national experts will be set up in principle by the end of October 2014 and will be valid for 12 months from the date of its establishment.

However, please note that this secondment notice is in no way binding on the SJU. A commitment will come about only when a secondment agreement has been signed.

Until a secondment agreement is signed, the SJU may decide not to select any expert for secondment or to cancel the procedure without compensation.

Yours faithfully,



Florian GUILLERMET  
Executive Director

Encl.: ANNEX I: Notice for the secondment of a "Expert in ATM Operations" (ref. SN015)  
ANNEX II: Commission Decision of 12.11.2008 laying down rules on the secondment of national experts (C(2008) 6866)