

Staff Establishment Plan

The table here below describes the 39 positions of the Staff establishment plan per area and activity.

Directorates	Activity/Sector	Function / Job title	Contract Type/duration	Grade	# Staff
ED Office	Executive Director	Executive Director	TA indefinite (*)	AD 14	1
	Executive secretariat	Secretary to the Executive Director	TA indefinite (*)	AST 1	1
	Communication internal/external, media	Chief Corporate Communication	TA fixed term + renewable	AD 10	1
	Implementation of the day-to-day communication strategy	Communication Associate	TA fixed term + renewable	AD 5	1
	Audit	Internal Auditor	TA fixed term + renewable	AD 5	1
	Relations with different stakeholders and coordination of ED activities	Advisor to the Executive Director	TA fixed term + renewable	AD10	1
	Military aspects of the Programme	Senior Advisor for Military Affairs	TA fixed term + renewable	AD10	1
	Liaison FAA	Liaison Officer	TA fixed term + renewable	AD 10	1
	Strategies and relations with ICAO, follow up of MoC with third countries	Chief Strategies & International Relations	TA indefinite (*)	AD 12	1
Operations and Programme	Overall management	Deputy Executive Director Operations and Programme	<i>Secondment from Member / 3 years</i>	N.A.	1
	Secretarial activities	Secretary	TA indefinite (*)	AST 1	1

Annexe IV

Directorates	Activity/Sector	Function / Job title	Contract Type/duration	Grade	# Staff
	Technology and Innovation	Chief Technology and Innovation and deputy of the DDE Operations and Programme	TA indefinite (*)	AD 12	1
	Regulatory Affairs - Interface work programme / regulatory activities (SES)	Chief, Regulatory Affairs	TA fixed term + renewable	AD12	1
	AU relations, business case, environmental impact	Chief, Economics & Environment	TA indefinite (*)	AD 10	1
	ATM	Head of ATM Systems	TA fixed term + renewable	AD 8	1
		Environmental Officer	TA fixed term + renewable	AD 7	1
		Economist	TA fixed term + renewable	AD 5	1
		ATM Systems Engineer	<i>Secondment from Member / 2 years</i>	N.A.	1
		Systems Engineer	TA fixed term + renewable	AD 8	1
		Head of ConOps	<i>Secondment from Member / 2 years</i>	N.A	1
		Advisor ConOps	TA fixed term + renewable	AD 6	1
		Head of Validation / Verification	<i>Secondment from Member / 2 years</i>	N.A.	1
		Advisor Validation / Verification S&D	<i>Secondment from Member / 2 years</i>	N.A.	1

Annexe IV

Directorates	Activity/Sector	Function / Job title	Contract Type/duration	Grade	# Staff
	Programme	Senior Programme Management & Quality Expert	<i>Secondment from Member / 2 years</i>	N.A.	1
		Programme Management & Quality Expert	<i>Secondment from Member / 2 years</i>	N.A.	1
		ATM Programme expert	<i>Secondment from Member / 2 years</i>	N.A.	1
Administration & Finance	Overall management	Deputy Executive Director, Administration & Finance	TA indefinite (*)	AD 12	1
	Project Audit and advisory to DDE	Advisor to DAF	TA fixed term + renewable (**)	AD5	1
	Project Audit	Project Auditor	TA fixed term + renewable	AD5	1
	Coordination of the Administrative Services Sector, including financial management of the relative budget lines	Finance & Administration Officer	TA indefinite (*)	AD 7	1
	Operational and financial initiation of administrative expenditure	Administrative assistant	TA indefinite (*)	AST 3	1
	Coordination of the Finance and Budget and Sector and responsibility for the follow up of the SJU Budget	Head of Finance & Budget Sector	TA indefinite (*)	AD 8	1
	Accounting	Assistant Accounting Officer	TA 5+renewable	AST5	1
	Financial administration	Financial Officer	TA 5+renewable	AD6	1

Annexe IV

Directorates	Activity/Sector	Function / Job title	Contract Type/duration	Grade	# Staff
	Legal Affairs and Contract	Head of the Legal Affairs & Contract Sector	<i>Secondment from Member / 2 years</i>	N.A.	1
	Legal Affairs and Contract	Legal & Contract adviser	TA indefinite (*)	AD 7	1
	Procurement procedures, personal data protection, day-to-day legal issues	Legal Assistant	TA fixed term + renewable (**)	AST 3	1
	HR Legal matters	HR Legal Officer	TA fixed term + renewable (**)	AD5	1
	Recruitment, HR Administration, staff development	HR Officer	TA indefinite (*)	AST 7	1

(*) *Staff member eligible to Transitional Provisions Article 2 of Council Regulation (EC) 1361/2008 (13 staff)*

(**) *Position currently covered by a CA (see below)*