

Meeting ADB(M)027

Minutes ADB(M)027- MoM

Date of the Meeting : 30 October 2013
 Time : 10:00 -14 :00
 Place : SJU, av. de Cortenbergh, 100 - 1040 Brussels

Board members and other participants

SJU Members	Representative		
European Union represented by the European Commission (EC)	Mr Matthew Baldwin	Alternate	
	Mr Maurizio Castelletti	Observer	
	Mr Marco De Sciscio	Observer	
EUROCONTROL (ECTL)	Mr Frank Brenner	Vice-Chairman	
	Mr Bernard Miaillier	Alternate	
AENA	Ms Mariluz de Mateo	Alternate	
Airbus	Mr Pierre Bachelier	Alternate	
ALENIA Aeronautica (Alenia)	Mr Fabio Ruta	Alternate	
DFS	Mr Gerhard Taus	Observer	
DSNA	Mr Philippe Merlo	Alternate	
ENAV	Mr Iacopo Prissinotti	Member	<i>Excused</i>
Frequentis	Mr Christian Pegritz	Alternate	
Honeywell	Mr Jean-Luc Derouineau	Member	
	Mr Sander Roosendaal	Observer	
INDRA	Mr Ramon Tarrech Masdeu	Alternate	
NATMIG	Mr Aage Thunem	Member	<i>Excused</i>
NATS	Mr Simon Hocquard	Alternate	
NORACON	Mr Niclas Gustavsson	Member	<i>Excused</i>
SEAC	Mr Giovanni Russo	Member	
SELEX S.I. (SELEX)	Mr Stefano Porfiri	Alternate	
Thales	Mr Luc Lallouette	Alternate	

Stakeholder representatives	Representative		
Military (MIL)	Mr Richard Connelly	Member	<i>Excused</i>
European Defence Agency (EDA)	Ms Claude-France Arnould	Alternate	
Civil users of airspace (CUA)	Mr Vincent de Vroey	Member	
	Mr Pedro Vicente Azua	Alternate	
Air Navigation Service Providers (ANSP)	Mr Gunter Martis	Member	<i>Excused</i>
Equipment manufacturers (EM)	Mr Jan Pie	Member	<i>Excused</i>
Airports (APT)	Mr Andreas Eichinger	Alternate	
Staff in the ATM sector (STAFF)	Mr Theodore Kiritsis	Alternate	
Scientific community (SC)	Mr J.A. Mulder	Alternate	<i>Excused</i>

Other participants

SJU Executive Director	Mr Claude Chêne	Member	
SJU Deputy Executive Director of Administration and Finance	Mr Carlo M. Borghini	Member	
SJU Deputy Executive Director Operations and Programme	Mr Florian Guillermet	Member	
SJU Internal audit	Mrs Beata Zwolinska	Observer	
Secretary of the Board	Mrs Ilaria Vazzoler		

Distributed meeting documents

SJU-AB-027-13-DOC-04

Decision ADB (D) 08-2013 SJU foreground identification process and its annex

Item 5

Item 1 Introduction

Mr Matthew Baldwin, the EC alternate representative and Chair of the meeting, welcomed the Board members and presented the apologies of Mr Mathias Ruete, who could not attend the ADB meeting.

The Chair also welcomed the new representatives and the new alternates/observers and in particular:

- Mr Claude Chene, the SJU Executive Director
- Ms Ilaria Vazzoler, the Secretary of the Board
- Mr Gerhard Tauss, participating as an observer for DFS
- Mr Sander Roosendaal participating as an observer for Honeywell
- Mr Andreas Eichinger participating as alternate representing the Airports
- Mr Jan Pie (*excused*), the newly appointed Secretary General of ASD, replacing Mr Gert Runde, representing the Equipment Manufacturers

The Chair wanted to point out two particular events of the last weeks. The first was an informal meeting of EU Ministries in Vilnius, where the EC had a number of vivid exchanges on the SES programme and a strong political endorsement of the SES processes including SESAR. He underlined that the EC recognized the concerns of the Member States and is aware of the big challenges ahead (deployment, performance targets, SESAR 2020), but suggested taking a pragmatic approach. While the EC is responsible for proposals' initiative the European Parliament needs to express its opinion and might take radical views on the proposals.

The second event was the Single Sky Committee, where the presentations from airspace users, from ANSPs, from the Unions, etc increasingly showed the need to have stakeholders reconciling their different positions, where the EC could act as a mediator. All stakeholders see the link with SESAR deployment, recognize the benefits in terms of efficiency capacity, cost efficiency but respective positions are currently well apart yet.

The Chair referred also about the TEN-T days in Tallin, as the event was very important to mainstream what was done in SESAR. He thanked the SJU and its Members for their contribution to the seminar "SESAR: Innovative European Air Traffic Management" organised on 16 October.

During this seminar, chaired by Mr Massimo Garbini, ENAV CEO and Chairman of the Network management Board:

- The EC was able to present SESAR in the broader transport concept, showing the evolving maturity of the ATM industry;
- The SJU (Mr Carlo Borghini) presented the concept of the SJU partnership to deliver R&D results and the ATM Master Plan as a roadmap to ensure that R&D answers the operational and technological improvements to achieve the

- Performance Targets;
- Mr Olaf Dlugi, Chairman of the Industry Consultation Body, stated the ATM Industry support for a synchronised deployment;
- Mr Nicolas Warinsko, representing the “A4” airlines grouping, presented the “A4” initiative and their expectations from SESAR deployment.

Mr Garbini concluded the workshop further confirming the maturity and commitment of the ATM industry, broadly speaking, towards a timely and synchronized deployment of the SESAR solutions. He underlined the need that the expected governance and financing mechanisms are properly designed and timely put in place to start deploying.

The Chair asked if anybody wanted to comment on this introduction and, as no reaction was expressed, he verified the existence of the voting quorum and moved to the items of the Agenda.

Verification of the voting quorum

- ▷ The Chair noted that the meeting had the required voting quorum.

Adoption of the agenda

No Board members proposed changes to the draft Agenda.

- ▷ The Board adopted the agenda.

Disclosure of conflicts of interests

The Chair reminded the participants of their obligation to declare any real or potential conflict of interest on any agenda items. Board members and participants were required to fill in and sign the relevant declaration in accordance with Article 2.4 of the Board decision on conflict of interest ADB(D)-10-2008 as modified by Decision ADB(D)-03-2012. Copies of the complete text of the decision were available in the meeting room in order to allow participants to better understand their obligations in terms of declaration of conflict of interest.

- ▷ The Chair noted that no conflict of interest was declared on any agenda item and that all participants had completed the declarations on conflict of interest.

Item 2 Programme Status

- Overall programme status: Mr Guillermet presented the progress of the Programme and an outlook of the upcoming period.

Mr Guillermet presented the status according to two indicators: (1) completion of the work in the programme, which is progressing quite well towards the 90% completion compared to the plan; the programme is catching up and is expected to reach the 90% completion as a result of the Reallocation exercises; (2) in terms of resources, these are in line with the forecast (up to the second quarter 2013) and a decrease is expected around 2015 and more in 2016. This information is important when considering the ramp up of the next Programme.

- Release 3: Mr Guillermet informed the Board on the progress made with Release 3: out of the 19 exercise approved by the Board, 13 are remaining, thus showing some difficulties in keeping the pace of the Releases. This is, to a certain extent, a natural phenomenon, due to the increase of the quality assessment embedded in the Programme in terms of validation activities; however the SJU

and the Members have to remain vigilant as a partnership and ensure a proper follow up.

He provided some examples of the main achievements (the predictability performance area, which provides the basis for a good SESAR solution) and an example of the activities happening outside Releases: the so called "V2 activity", the first GBAS CAT II/III based on GPS L1 flight tested in September in Frankfurt. Representative from business aviation were invited at the test, showing the commitment of involving more this community in the Programme.

- Release 4: Mr Guillermet introduced the main headlines of Release 4 (R4) content that will be presented at the ADB in December; currently the SJU is in the process of performing the first System Engineering Review session related to R4.

In terms of process the following elements will be new in R4: much clearer validation path; looking not only at the end of the lifecycle but also at the V2 maturity level; better measurement of performance, higher integration of SWIM dimension; clearer definition of the expectation in terms of SESAR Solutions and a more robust evidence of what the Members are expected to achieve.

- Pilot Common Projects (PCP): the next big improvement is in relation with the PCP, through a strong coupling between content proposed for the PCP and what is being developed as part of the Programme. This issue is closely monitored at the level of the Programme Committee that, at its meeting of the 29 October, discussed about missing actions still relevant to secure the delivery of the PCP.
- Demonstration activities: launched around 1 year ago, start providing the first results. Mr Guillermet mentioned a project headed by NATS, put in place with the support of British Airways and NAVCANADA, representing a good example of an encompassing demonstration activity.
- SESAR solutions: a coherent pack of information, including a Contextual Note, a Technical Pack and a Regulatory Overview, to be available by year end for R1 and R2 and conceived to be publishable and understandable to a larger audience; the large dissemination is planned for March at the WAC 2014.
- Other activities: the work on the level of ambitions of step 2, i.e. the concept of operations for Step 2, was provided to the SJU in April 2013. The result of its assessment demonstrate that it is a good document but presenting areas of improvement, notably in terms of connecting the performance expected for Step 2 and the CONOPS. The biggest challenge is represented by the cost effectiveness: this will be addressed first at expert level and then at the Programme Committee and within the SPP; this work is expected to be finalized by end of Q2 of 2014.
- Other activities: Mr Guillermet finally provided an overview on ad hoc studies and Re-allocation 2013/BAFO III, which are expected to be adopted in December and enter into force as of 1 January 2014. Regarding RPAS, 6 out of the 9 projects have already had the kick-off and the other 3 will be started by the end of November. Other two calls are in progress, one related to the VDL 2 breaking point and one on Cyber Security. For those two the evaluations should occur by the end of the year, unless requests for extension are received. The Performance Interdependency Study has been completed and the results will be made available shortly.
- The Chair underlined the convergence of the work between the PCP and the SESAR programme and pointed out the effectiveness of PCP in generating priorities; he also stressed the strong agreement of the Programme Committee in term of prioritising the Programme activities in view of the achievement of the PCP components.
- Mr Vicente Azua (Civil users of airspace): stated that in the future Programme Airspace Users should be included on the top of GBAS, as the more Airspace users are included, the better; the AUs are currently exploring within the Membership to have a second round of trials.

- Ms Claude-France Arnould (EDA) welcomed the cooperation of the defence community with the EC and the SJU. She added that RPAS is a topic of interest of the defence community and one of the major issues we can expect, of common interest, are the regulatory aspect as well as the technology aspects.
- The Chair, stressed the importance of the cooperation between civilian and military sides, of ensuring the utility for both civil and military.
- Ms Arnould underlined that by being pragmatic and clear, we can get rid of any misperception from both sides and erase communications difficulties.
- Mr Baldwin announced an EC Communication on RPAS to be issued either before the next European Council or at the beginning of the New Year. He underlined the important role for the SJU in respect of the necessary mandate related to the definition phase of RPAS.
- Mr Chene underlined that the SJU concentrates only on the integration of RPAs in the non-segregated airspace; the SJU has already started with demonstration activities which constitute a good way to approach the problem and to prepare the definition phase that will come at a later stage (6 of the 9 projects are already launched).
- On this subject Mr Baldwin will revert to Mr Ruete to have a formal letter to the SJU to assign a clear mandate to the SJU to deal with the definition phase of RPAS in the ATM.
- Mr Pegriz (Frequentis) asked whether, concerning R4, it would it be better to concentrate on less exercises having the higher fulfilment rate.
- Mr Guillermet underlined that the SJU is committed to have a realistic approach in order to have an achievable list of exercises, and ensure that this approach will be used in the next Engineering session.
- Mr Bachelier (Airbus) pointed out the importance of participating to a Release also for the Member, as part of its internal priorities. In fact, he highlighted that being part of an exercise of the Release allows convincing the company management of the priority importance of that activity and to make available all the necessary resources.
- Mr Chêne underlined the existence of a certain difference between the number of exercises planned at the beginning of a Release and the number of exercises actually performed. He warned about the impact this might have on the external world expectations regarding the SJU capacity of delivering results.
- Mr Brenner (Eurocontrol) shared the view that SESAR is part of the SES and that it is about supporting the performance scheme; Eurocontrol supports the idea of regional deployment and requested to have a clearer view on the architectural work the SJU is doing in that respect. He wanted to stress Eurocontrol's agreement on the work leading to the update of the European ATM Master plan 2015 that should be linked to the ICAO framework in order to be connected to the international setting.

He also suggested having, much as possible, not only the documents but also the presentations distributed before the meeting, one week in advance.

- The Chair thanked the Eurocontrol representative and started the point on the Centralised Services.
- Centralised Services (CS): The EC sees the interest of CS for supporting the implementation of the SES. However, support can only be assured if the initiative is fully in line with and integrated in the EU's SES/SESAR framework and its instruments.

On this basis, the link with on-going or planned SES/SESAR initiatives should be clarified and strengthened and their development or deployment integrated in the appropriate instruments (FAB, ATM Master Plan, SESAR JU work, Common projects, deployment manager, deployment programme, Network Manager).

In this perspective, the EC considers that some of the CS could be further developed under the SESAR Programme (SJU) and that the upcoming reallocation exercise could accommodate new activities relevant to CS in particular for:

- CS2: 4D Trajectory Flight Profile Calculation Service for Planning Purposes (4DDP);
- CS4: Advanced Flexible Use of Airspace Support Service (AFUAS);
- CS5: European ATM Information Management Service (EAIMS).

The EC would support such activities in the context of open calls for proposals for Very large scale Demonstrations.

- Mr Brenner mentioned that there was the impression that more consultation should happen at the beginning of next year, but the last of the 99 workshops took place on 31 October. The workshops' outcomes will be the basis for the Eurocontrol's proposal to its Member States. Eurocontrol sees clear linkages with SESAR activities to put into operations the CS4, the advanced flexible use of airspace, etc. into the 40 Eurocontrol MS, as this will create increased synergies and may bring Europe to lead technologies in the global context. ICAO is also interested in the proposal.

The financial question is important but not predominant: budget is prepared in Eurocontrol to support the development set up and demonstration of the 9 CS within the timeframe 2014-2017; originally Eurocontrol looked at potential TEN-T contributions to finance the activities in a shorter time frame (by 2015), but as TEN-T resources have not been allocated yet, the timeframe is extended to 2017.

Mr Brenner invoked close coordination and cooperation with the SJU to explore future avenues. He also stressed that the reach out of EU to non EU Member States is a very important issue. The SES is very important for the EU28, but Eurocontrol includes 40 Member States and intend to help implement the SES standards, certification processes and harmonisation across the Eurocontrol 40s. Non EU Member States are interested in this approach because this would help them to reach the EU Member States. The same apply to the Airspace Users.



Conclusions on item 2

- The Board thanked the SJU for its presentation and all those who have intervened and took note of the information provided in the discussion.

Item 3 SESAR Joint Undertaking Extension

- Mr Baldwin informed the Board that on 10 October the Council of Transport Ministers adopted a favourable position on the Commission's proposal to extend the SJU, that can be summarized in the following points:
 - Overall positive position on the extension up to 2024;
 - Positive position on EU funding from H2020 of EUR 600 million;
 - Reiteration of the SJU's role in executing the European ATM Master Plan R&I activities;
 - Confirmation of the PPP approach and balanced share of contributions to the SJU from the 3 partners (EC, Eurocontrol, Industry);
 - Support for an estimated breakdown of the costs of the new work programme: EUR100M for exploratory research, EUR1.2 billion for applied research; EUR300M for large scale demos;
 - Emphasis on ensuring the involvement of a wider range of stakeholders.

However, this perspective of extending the SJU should not distract the JU and its Members from its main objective that is the successful and timely finalisation of its current Programme. In fact, Member States were very keen on insisting on delivery of results from the current SJU.

Discussions will shortly start in the European Parliament and the European Economic and Social Committee for them to establish their opinions.

The Commission and Eurocontrol as founding members will start very soon the discussions on Eurocontrol role and contribution to the SJU 2020 Programme. The EC hopes to have the adoption by mid-2014.

- Mr Borghini presented the first indicative timetable on the launch of the SESAR Programme 2020 and asked to receive Members comments (for the process details, refer to the ppt. presentation).

According to the draft calendar the projects of the new Programme should start not later than July 2015, thus allowing the closure of several projects currently on going, before that date.

The SJU is currently working on the allocation of the appropriate level of resources to manage the overlap between winding down and winding up activities.

There still is a vacant position for a Seconded National Expert, which could be used to support in the preparation of SESAR 2020 activities. However, it is currently not easy to attract staff from national governments.

- Mr de Vroey (Airspace Users) stated that it will be very useful to involve the AU in the definition of the next Programme.
- Mr Tarrech (INDRA) asked if the current Proposal for Council Regulation foresees any possibility of using other funds than H2020 and if the Reallocation exercise will release funds that could be used for LSD ramp up.
- About the possibility to rely on other funds, Mr Castelletti (EC) replied that the final decision of the Council was to link the SESAR 2020 programme only to H2020; this does not exclude access to other funds, but should be done in accordance with the rules of the Programme. Currently there is no clear reference to rely on other Programmes finances. The rationale behind is the distinction between Research activities and Deployment activities: the first are to be funded with H2020, the second with the CEF.
- As regard the use of the resources released from the Reallocation, Mr Borghini confirmed there will be 2 phases in parallel, but the results of Reallocation should allow having available funds to launch LSD at the beginning of 2014 to ensure continuation of the activities.
- Mr Bachelier (Airbus) asked if the approach used for BAFO III will also be used for the BAFO for SESAR2020.
- Mr Borghini confirmed that BAFO III has been very successful and the intention is therefore to use the same approach for SESAR 2020.
- Ms de Mateo (AENA) wondered if we will end up with a “double membership” and two parallel governing structure (e.g. two ADBs, two PCs...) for the time in which the activities related to the two Programmes will be overlapping.
- Mr Borghini reassured that the current configuration of the ADB will be in place until there will be a formal decision of the Board itself to accept new Members; as regards the PC, the current PC will remain in charge of the current Programme; in the negotiation phase of new Programme, it will be probably needed to introduce a “steering committee approach”, allowing the participation of the EC, the AUs and potential new candidate Members.



Conclusions on item 3

- The Board took note of the information provided by the EC and by the SJU on the extension of the SJU and on SESAR 2020.

Item 4 SESAR deployment

- The Chair referred to the Board Members that the Commission has activated the Policy level of the deployment governance, which is under its direct responsibility. The first tasks addressed by the Policy level are PCP and the setup of the Deployment Manager. The work on both tasks is running in parallel, however, the intention is to first adopt the PCP, which will serve as a concrete basis on which the relevant operational stakeholders can setup the partnership underlying the Deployment Manager and develop the deployment programme to implement the PCP.

In accordance with Commission's Implementing Regulation 409/2013, the adoption of the PCP follows three steps:

- Setting the content
- Stakeholder consultation and endorsement
- Institutional consultation and adoption

On the first step, the EC has consulted EASA, EDA, Eurocontrol, Eurocae, ETSI, CEN-CENELEC on the SJU's proposal, and it is focusing discussions on standardisation and certification needs for the PCP and the related processes. The EC assessment will be completed with an analysis of the proposed PCP's coherence with the Performance scheme and interoperability, including the related military issues.

The outcome of the first step will be an initial proposal of the PCP content, which should be presented to the relevant operational stakeholders for consultation and endorsement in November. The initial proposal will be accompanied by a CBA supporting the PCP and an information note on the setup of the deployment manager to help the operational stakeholders prepare for the related future call.

On the basis of the above-mentioned consultations the EC will revise the initial proposal accordingly and prepare the draft legislative proposal, which it aims to present to the Single Sky Committee in December.

- Mr Castelletti specified that the EC is now facing some challenges and particularly (1) in translating the document into a legal text, and strike the balance between being prescriptive (from a legal point of view) and sufficiently flexible towards industry needs; (2) level of maturity of the different features; (3) standardisation and regulatory roadmaps: the EC had a meeting with EASA, EUROCAE, etc, to ensure that all the parties are working in parallel and to avoid having a desynchronized deployment. Finally, the last issue is on the incentives coming from the CEF, possibly. There is an opportunity to launch a call for both PCP and deployment manager in 2014.
- The Chair confirmed that the EC intention is to go ahead with all 6 ATM functionalities; although necessary actions to mitigate risks will be put in place.
- Ms de Mateo (AENA) underlined that some elements of the PCP are not mature enough, but the EC still wants to keep them inside the PCP pack. The EC is equally talking about "binding orientations" which is a contradictory definition and asked for clarifications on the delays in identified in the IDP and the impact this might have on the PCP, the organization of the consultation process and the

timing of the launch of the call for deployment manager.

- On the first question, Mr Baldwin explained that the intention is to set up 2 groups of orientations: the first group would be mandatory within a certain timeframe; and the second one would provide more “orientating obligations”. The EC is conscious that it is difficult to make provisions mandatory, when there are still some details missing.
- Mr Castelletti added that the key question the EC is addressing is how to describe the technical content and how to commit the stakeholders to deliver on the basis of these technical targets. In relation to the delay of the IDP, some of its elements could be included in the PCP, although this may result in some delays. On the consultation process, it will be very broad, organized using not only the different institutional channels but others as well, including bilateral, multilateral discussions.

As regards the timetable for the call for the Deployment Manager, its preparation will start in spring 2014 and the call should be published before July (the EC has to ensure no overlapping between last TEN-T call and the first CEF call); from now until next year the EC will continue working with all stakeholders on the definition of Deployment Manager, to make sure that work can start as soon as possible.

- Mr Lallouette (Thales) provided some positive signs from the manufacturing industry on two aspects. First, the industry is persuaded that the technological level of maturity will be reached. Second, on standardisation and industrialisation activities the time needed for these processes has been taken into account in the PCP proposal contribution; the timeline will be confirmed soon, but industry is confident that the information provided are reliable.
- Mr Bachelier (Airbus) fully supported what said by Thales representative. If industry has to respect the industrialization timeline of the PCP, the airborne industry has to take investment decisions by next year. He therefore called for a strong interlocutor and baseline to support the necessary investment decisions.
- Mr Castelletti confirmed that the PCP proposal should be adopted in spring next year and subsequently the CEF will intervene for the selection of the projects on deployment. The PCP should be the clear signal for the industry; fixing other dates for the deployment could be now very contradictory.
- Mr Baldwin stressed that the signal of confidence will come from the launching of the PCP call.



Conclusions on item 4

- The Board took note of the information provided by the EC and the discussion on SESAR deployment.

Item 5 General Administrative and budget issues

Item 5a Interim Financial Statements 2012: status

- Mr Borghini provided a small update on the IFS 2012: as all but one IFS have been received, some payments may be issued in 2014. The bulk of the payments should be done end of November-beginning of December 2013.

He also announced that the process should be reviewed next year to ensure further compliance by the Member with the timeline for the IFS submission and clarifications' answers.



Conclusions on item 5a

- The Board took note of the information provided by Mr Borghini.

Item 5b Draft Annual Work Programme 2014

Item 5c Draft Budget 2014

Item 5d Revised Budget 2013

- As regards the Draft AWP2014, it is currently being finalised. Mr Borghini specified that the document is organized as the previous years and provided a general overview of its structure. He underlined that at this stage, the draft AWP2014 does not take into account the results of the Reallocation and it does not bear reference to LSD that could be launched nor to the definition phase of RPAS; these elements should be included in the version that will be ready by the end of November. The draft AWP 2014 should be submitted to the Members for comments around the 10 November and about two/three weeks will be granted to express comments.

The Budget 2014 was sent to the Members on 30 September 2014 for comments. Mr Borghini underlined that 2014 is the last year where the SJU receives commitment appropriations (it is not the case for payment appropriations) from the EU. The SJU is monitoring the resources allocation to ensure that all the resources made available will be used by the end of 2016.

On the revised Budget 2013, Mr Borghini anticipated that in many budget lines the SJU paid particular attention to costs reductions and saved/unused resources will be transferred to the budget allocated to the operational activities.

- Mr Baldwin recommended that the mandate for RPAS is clearly taken care of.



Conclusions on item 5b, 5c, 5d

- The Board took note of the information provided by Mr Borghini.

Item 5e Annual Report of the SJU Internal Auditor and of the Report of the SJU to the Budget Authority Art 72 of the Financial Rules

- Mr Borghini introduced Ms Beata Zwolinska, the Internal Auditor Capability of the SJU(IAC), replacing Ms Haarsma, currently on maternity leave. Ms Zwolinska reports directly to the Executive Director and, thus, to the ADB.

The Internal Audit Service (IAS) of the European Commission, the SJU Internal Auditor, provided the report on the work performed on the SJU: it concentrates on the programme management activities and the main issue detected was the inconsistency on interdependency. But this not put into question the work of the SJU and its Member in managing and delivering the programme. In this respect, the SJU formalised to the budgetary authority the report on the progress of the implementation of the recommendations of all the auditors (ECA, IAS, IAC) and these documents have been provided to the Board at the same time.

The ECA will finalize its Report on the SJU Annual Accounts for the financial year 2012 by the end of November 2013. Mr Borghini anticipated that there should be no observation from the Court of Auditors.

- Mr Castelletti reported that according to the SJU Regulation, the EC has to periodically perform evaluations on the SJU performance; the first evaluation took place in 2010 and the next evaluation will occur in the next months.



Conclusions on item 5e

- The Board took note of the information provided by Mr Borghini and Mr Castelletti.

Item 5f Adoption of the SJU Foreground

- Mr Borghini informed the Board that out of the +1000 deliverables that constitutes the SJU foreground (according to the MFA definition), around 10% are under clarifications; Mr Borghini specified that the ADB is requested to adopt the decision, subject to the clarifications to be received; this process would allow the SJU to publish the SESAR solutions and disseminate results, being compliant with the IPR requirements. The ADB was invited to submit any additional clarifications, if needed. Once the clarifications have been settled, the SJU will revert to the ADB.
- Mr Castelletti stressed the importance of the SJU ownership of the SJU Foreground as part of the PCP and future SESAR Deployment.



Conclusions on item 5f

Decision ADB(D)-08-2013

- The Board took note of the information provided by Mr Borghini and adopted the Decision ADB(D)-08-203 on the SJU foreground identification process.

Item 5g Selection process of the SJU Executive Director

- The Chair informed the Board Members that the process for the selection of the SJU ED was on track. The EC received a range of strong applications and held a first round of interviews with the pre-selected candidates. The shortlisted candidates were informed that they will have to be examined through the assessment centre on the 12 November and undergo another interview with the EC's Consultative Committee on Appointments (CCA) on 21 November. A shortlist of 3-4 candidates will be interviewed by Vice-President Kallas, by the end of December and the list of the most suitable candidates will have to be formally adopted with a College decision, after a Single Sky Committee consultation. Subsequently the list will be submitted to the ADB, in its role of appointing authority. In this respect, an ad hoc ADB meeting should be scheduled possibly in the second half of February. The date will be communicated as soon as possible.



Conclusions on item 5g

- The Board took note of the information provided by the Chair on the process.

Item 6 Any Other Business

Item 6a Civil Airspace Users representation in the SESAR Programme Committee

- Mr de Vroey explained that in the current situation the AUs contributes to parts of the SJU R&D programme, is represented in the ADB and are consulted in other topics related to R&D, the SPP, etc...The AUs see a gap between their involvement in the Board and in the work performed for some WP, the SJU internal decision making process, particularly within the Programme Committee. The AUs do not have the means to be SJU Members. But it should be taken into consideration that AUs' contribution to the SESAR programme delivery and to the deployment definition. Large Scale Demonstrations are very relevant to the AUs, who are actually not

involved in their design. The AUs direct involvement in the PC will be beneficial for better connections between performance, deployment and R&D and therefore plea for a more direct involvement of the AUs in the Programme Committee.

- The Chair stated that the timeframe is right to expand new members of the PC, and take the AUs on board; he confirmed that the decision is not to be taken by the ADB but by the ED. He added that the EC would also like to be more formally involved in the work definition of the PC.
- Mr Chêne stated that both the EC and the AUs have convincing arguments to be included in the PC; however the latter's role and functions should be in the near future reviewed. The ED is under the impression that, at times, PC and ADB are overlapping: the PC should be a management tool, working on both short term and medium term issues, whereas the ADB is an administrative tool.
- Ms Arnould (EDA) warned about the domino effect the inclusion of civil airspace users in the PC may generate, as the military airspace users may want to be represented as well.
- Mr Tarrech (INDRA) explained that the PC was originally created to structure the SJU work programme; being the SJU at another level of maturity, he supported the idea that the ED should be given the mandate to review the PC role and purpose and to look at the SJU governance needs.
- The Chair suggested that Mr Chêne, by virtue of his long managing experience with the European Commission, could look at the SJU internal governance issues mentioned above and report to the future ED, when appointed.
- Mr Borghini presented the Promo Air project: a 24-month project, funded under the Seventh Framework Programme (Grant agreement ACS3-GA-2013-605007), which aims to encourage young Europeans to pursue scientific and technical studies, and careers in the field of aeronautics and air transport. The project will develop visual material (3-D tactile aircraft, videos, animations and brochures) which it will disseminate through a dedicated website, at schools and universities across Europe, as well as through Commission-related events that focus on education, and aviation-focussed events such as Le Bourget. The project consortium has approached 20 R&D projects in the field, including SESAR and CleanSky, requesting use of visual content to be included in the Promo Air dissemination material for the said target audience. The content requested from SESAR refers to brochures, animations and videos that are already publically available. No IPR-protected or un-published information would be disclosed. The Promo Air consortium has already reached agreement with CleanSky, who will supply similar content.

Mr Borghini proposed to accept the Promo Air request and specified that a Memorandum of Understanding will be drafted to ensure that both parties fully agree on all aspects of the partnership and the proper usage of the information material. Mr Borghini asked the Board to take note of this initiative to be undertaken in the interest of young scientist generation.

- Mr Chêne made a remark on image of SESAR in the world. Referring to the ATCA exhibition, where several SJU Members and partners were present, but only one reported the SESAR logo in their stand; Mr Chêne asked to use SESAR logo and material when participating in relevant events.



Conclusions on item 6a

- The Board took note of the information provided and the requests presented.

- The Chair reminded that an additional ad hoc meeting has to be held in February 2014 for the appointment of the new ED.
- Mr Borghini mentioned that with the adoption of the new Regulation, the October and December ADB meetings could be merged in one to be held in November. It will be decided in accordance with next year workload.

▷ Conclusions on item 6a

- The Board took note of the proposed dates for the ADB meetings to be held in 2014.

Closing of the meeting

The Chair thanked the Board members and the other participants for their active participation and their contribution to the meeting.

Annexes


Annex 1 Board members attendance list
Annex 2 Declarations on conflicts of interest

Done in Brussels, 30/10/2013

Chairman



Secretary



Annex 1
Attendance list

Annex 2
Declarations on conflicts of interest

